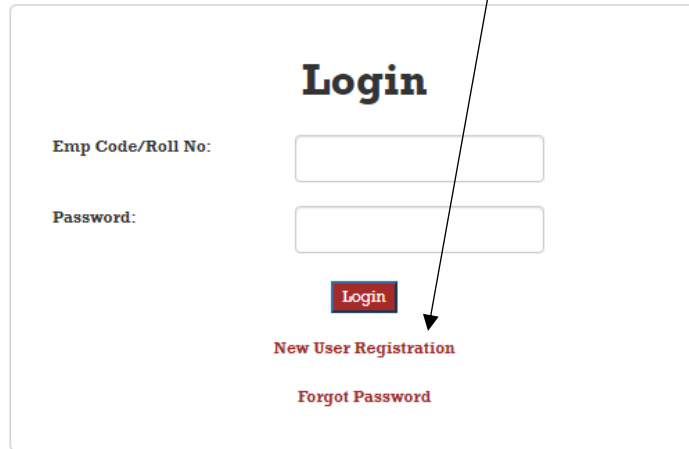


# How to Register?

**Step1:** Click on New User Registration



The screenshot shows a login interface with the title "Login". It contains two input fields: "Emp Code/Roll No:" and "Password:". Below these fields is a red "Login" button. Underneath the button are three links: "New User Registration" (highlighted in red), "Forgot Password", and "Forgot Password". A black arrow points from the text "Step1: Click on New User Registration" to the "New User Registration" link.

**Step2:** Fill the required information.

User Registration	
Emp Code/Roll No	<input type="text"/>
NCU Email Id (You will receive OTP at this official Email Id)	<input type="text"/>
Password	<input type="text"/>
Re-Inter Password	<input type="text"/>
<input type="submit" value="Submit"/>	

**Step3:** Enter the OTP received in your email box and submit.

Validate OTP	
User Name	<input type="text"/>
EmpID/Roll No	<input type="text"/>
Enter OTP	<input type="text"/>
<input type="submit" value="Submit"/>	

Now you can login with your new password

[www.ncuhelpdesk.ncuindia.edu](http://www.ncuhelpdesk.ncuindia.edu)